



MEGHALAYA INFRASTRUCTURE DEVELOPMENT & FINANCE CORPORATION LTD

midfcmegh@gmail.com

CORRIGENDUM 1

MIDFC/WEB/93/2022/13

Dated Shillong the 19th September 2022

This corrigendum is issued by MIDFC with reference to Tender Notice No. MIDFC/MSIPB-WEB/95/2022/05 titled, “Request for Proposal (RFP) for Selection of agency for Development of a Digital Platform for Supporting Investment Ecosystem in Meghalaya Including Hosting, Maintenance, Support and Content Management for the State of Meghalaya (setting up of online Meghalaya State Investment Promotion Board (MSIPB)).”

sssSI .No	Items	Presnt RFP Clause	Amenments/Clarification on RFP
2	Last date and time for submission of technical bids (Bid Due Date) through email	Technical Proposal, including the Presentation shall be submitted in the PDF files, through email on midfcmegh@gmail.com by 15:00 hours on 20 th September, 2022 (Note: Bidder shall not submit Financial Proposal through Email)	Technical Proposal, including the Presentation shall be submitted in the PDF files, through email on midfcmegh@gmail.com by 15:00 hours on 3 rd October, 2022 (Note: Bidder shall not submit Financial Proposal through Email)
5	Last date and time for submission of bids (Technical & Financial both) (Bid Due Date) in Hard copy	Hard copy of Proposal (Technical including Presentation & Financial Proposal) as per RFP document shall be submitted on following address: at the office of the Chief Operations Officer Meghalaya Infrastructure Development Finance Corporation (MIDFC) House No. L/A-56, Lower Nongrim Hills, Shillong East Khasi Hills Meghalaya- 793003. On the 20 th September, 2022 by 15:00 hours	Hard copy of Proposal (Technical including Presentation & Financial Proposal) as per RFP document shall be submitted on following address: at the office of the Chief Operations Officer Meghalaya Infrastructure Development Finance Corporation (MIDFC) House No. L/A-56, Lower Nongrim Hills, Shillong East Khasi Hills Meghalaya- 793003. On the 3 rd October, 2022 by 15:00 hours

The Following are the list of clarifications:

Querries for "Request for Proposal (RFP) for Selection of agency for Development of a Digital Platform for Supporting Investment Ecosystem in Meghalaya Including Hosting, Maintenance, Support and Content Management for the State of Meghalaya (setting up of online Meghalaya State Investment Promotion Board (MSIPB))."					
Sl. No	Firm Name	RFP Document Ref.(Section & Page No)	Content of RFP requiring clarification	Points of clarification	REPLIES
1	Sakura Solutions Pvt. Ltd. (New Delhi)			We are registered with MSME As per Ministry of Micro, Small & Medium Enterprises, Govt. of India, New Delhi, circular No.25(2)/2011-MA dated 14-10-11, below mentioned benefits are to be extended to MSEs. Please Find herewith attached the MSME Certificates for your Reference. Are we Exemption from Payment of Document Fees and Earnest Money. Please Confirm	Yes
2	Arete consultants Pvt.Ltd	Fact Sheet , page no 5	Earnest money deposit	According to Rule 170 of GFR, there is an EMD exemption on tenders for MSME business.So if a company is registered under MSME is it exempted from paying Earnest Money for this tender?	Yes
		Criteria for evaluation page No 12	Proposed manpower point 1	MCA is a master degree in itself so requirement for MCA + MBA means double postgraduation.We would like you to consider MCA or MBA with simple graduate degree.	MCA with graduate Degree will be accepted
		Scope of Work page No 22	7.5 Platform Security Point IV	Does security audit of the portal fall under the ambit of this RFP?	As per RFP

		<p>A. The MSIPB Platform should have the following salient features:</p>	<p>· Capability to upload and download data, supporting documents such as scanned files, MS Word/Pages/Docs, Presentations/Keynotes, PDFs etc. to be enabled in the website for Investors, Admin and State Governments. Capabilities to download select files/data tables (as approved by the Authority) to be made for public.</p>	<p>What are the size of the documents to be uploaded ?</p>	<p>Maximum 10mb size for Documents and 29 MB for videos</p>
3	<p>Oasys Cybernetics Pvt.Ltd</p>	<p>7.4 Portal Maintenance:</p>	<p>iv. Up-loading / Removing / Moving of web pages / links etc. – modification of contents, design etc. Graphics, animation, advertisements. v. Maintenance / additions / updation in Contents (static & dynamic) and Graphics etc, of web portal. All the Updatons / Modifications / Deletion should be carried out within 3 hours of reporting the same. vi. Designing, hosting, removal of new flash / banners / links / web pages as required. Generally used format (PDF, JPEG, FLASH etc.) will be used for advertisement</p>	<p>Any change required to the application would have to be estimated.</p>	<p>As per RFP</p>

		7.6 Training of resource personnel	<p>7.6 Training of resource personnel</p> <p>The Vendor will provide the required training to the concerned officials of concerned state department(s) for operating, managing and other related functions of the Platform.</p>	<p>a) How many staffs are to be trained ?</p> <p>B) Can training be online ?</p> <p>C) What are the languages in which the training is to be provided ?</p>	<p>A) 15 B) Hybrid Mode C) English</p>
		Email Notification-O	<p>Once the data gets uploaded by the SIPB/state department/agency/Investor, an auto generated email notification will be sent to Admin along with a confirmation mail to the SIPB/state department/agency/users, etc.</p>	<p>Will there be SMS notification required ?</p>	<p>Only Emails</p>
		General		Deployment Architecture	To be defined by vendor
				No of Concurrent Users	1000
				Max Transaction per Day	5000
				Max Size of Write /Transaction year	Subject to actuals
				Any Document Upload Permitted	Yes

				Max Size of File in MB	10 mb
				Max Files per User	Subject to actuals
				Database Backup Policy	Weekly
				Database Retention Policy	6 Months
				DC - DR Policy	6 Months
				RPO -- Recovery Point of Object	As per RFP
				RTO -- Recovery Time of Object	3 Hours as per RFP
				Data Archival Policy	To be provide at project commissioning stage
4	OPTIMIZE IT SYSTEM	2. Fact Sheet, Page No. 5	Earnest Money Deposit- Rs. 3,00,000/-	According to Rule 170 of GFR, there is an EMD exemption on tenders for MSME business. Hence we request you to kindly relax the EMD amount for MSME.	Yes
		7. Scope of Work, Objective, Page No. 17	The architecture / framework shall support processing of applications by the state department	Kindly specify the number of state departments that will use this application	As per RFP
		7. Scope of Work, Functions of the Digital Platform, Page No. 17, iv	Processing of applications by state departments.	Kindly let us know the approval/rejection process of the application that will be followed by the department	Relevant Departments will give Permission, No Direct Agency Interference
		7. Scope of Work, Functions of the Digital Platform, Page No. 17, vii.	Quick connects for value added services for investors / users.	Please elaborate on how users can connect for their services	As per RFP
		7. Scope of Work, Key Sections of the Digital Platform , Page No.	Social Media – State/ sectoral updates	We assume that department will share content for Social Media and the bidder will be responsible only	As per RFP

	17, vii.		for content updation, please confirm	
	7. Scope of Work, Key Sections of the Digital Platform , Page No. 17, vii	Email Notification	We assume that the API for Email will be provided by client	As per RFP
	GENERAL		1. Please let us know the maximum concurrent users (simultaneously accessing the application at peak usage).	1000
2. Total numbers of users expected to use the application in a day.			5000	
3. How many days in a week do you expect the application to be used (e.g. 5 days, Mon-Fri)?			All Day	
4. What are expected hours of active users (e.g. 9 AM to 5 PM)?			24 Hours	
5. What is the expected peak hours (e.g. 10 AM to 12 PM & 2 PM to 3 PM) to access the application?			Not Applied	
6. What is the average usage time by each users in a day (e.g. 2 hours)?			NA	
7. Do you currently have a database? What is the size of it?			No	
8. Do you expect any increase in database/uploaded files size per month?			Subject to requirements	
9. What is the frequency of backups (e.g. hourly/daily, depends on frequency of updates) expected from the service provider?			Weekly	
10. What will be the retention period of backups (e.g., 1 year?)			6 Months	

			11. In case of unexpected outages, how soon do you want the system to be Restored (maximum tolerance for outage that cannot be resolved without Restoring the full system, e.g., 24 hours)?	3 Hours
			12. What will be the tolerable downtime in a month (for maintenance, etc.)?	As per RFP (99.749%)
			13. Please specify if there's any regulatory compliance and standards requirement for your business.	All Relevant regulatory Compliance to be met

-Sd-
Chief Operations Officer (MIDFC)
House No. L/A-56, Lower Nongrim Hills, Shillong East Khasi Hills,
Meghalaya-793003